



DISPLAYS AND EXHIBIT POLICY

Purpose:

As an educational and cultural institution, the McMillan Memorial Library welcomes exhibits and displays of interest, information, and enlightenment to the community. Displays of handiwork, art work, collections, historical material, nature study, or any other material deemed of general interest may be exhibited. As in library collections, displays and exhibits endeavor to present a wide cross-section of topics that will appeal to varied ages, genders, and interests. Inclusion of an exhibit or display does not signify an endorsement by the library of the beliefs or viewpoints it represents. The Library Director, or their appointed designee, shall accept or reject material offered for display in accordance with suitability and availability of space.

The library assumes no responsibility for the preservation, protection, or possible damage or theft of any items displayed or exhibited. All items placed in the library are done so at the owner's risk. Individuals or groups that wish to have displays and exhibits in the library will be responsible for setting them up and taking them down at the agreed-upon dates. Individuals, groups or organizations may reserve one exhibit space per year and may reserve an exhibit space up to six months in advance. Should display items be left at the library for more than thirty days after the end of the display period, the library may discard the items.

Displays of Library Materials:

Library staff schedules and prepares displays of library materials to make items more accessible to users, to feature different segments of the library collection, and to increase or reflect awareness of current issues and/or events. The final responsibility for the display of library materials is held by the Library Director. The library will strive to include a wide spectrum of opinions and viewpoints in library-initiated displays as well as offer displays that appeal to a range of ages, interests, and information needs. Library-initiated displays should not exclude topics, books, media, and other resources solely because they may be considered controversial.

Reconsideration Requests:

The McMillan Memorial Library recognizes that some displays and exhibits may be deemed inappropriate or offensive by some patrons. Topics will not be excluded solely on the grounds that they may be controversial. The McMillan Memorial Library adheres to and supports the [Library Bill of Rights](#), [Freedom to View Statement](#), and the [Freedom to Read Statement](#).

Please contact the Library Director with questions, comments, or concerns about library displays or exhibits. Any formal complaints should be directed to the Library Director in writing. After consideration, the Library Director will determine if the item in question should be removed from display status or the exhibit canceled, in writing, within 7 business days. Patrons may appeal a decision of the Library Director to the Library Board, in writing, within 10 business days. The issue will be added to the Library Board agenda within two months.

Once a display or exhibit has been challenged, it may not be reviewed again for a period of two years. Patrons must reside in a South Central Library System county to have their request considered and only one request per patron will be considered at a time.

Adopted by McMillan Memorial Library Board of Trustees, November 15, 2023